



Board of Mineral County Commissioners

Hawthorne, Nevada
December 18, 2019

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

Honorable Chris Hegg	Chairman
Honorable Christine Hoferer	Vice-Chairman
Honorable Garth Price	Member
Honorable Christopher Nepper	Clerk-Treasurer
Honorable Sean Rowe	District Attorney

1. Pledge of Allegiance and Safety Message

Pledge of Allegiance was led by Commissioner Price.

Safety Message – No message provided

2. Approval of Agenda/Necessary Changes

Item 20 was removed; District Attorney Sean Rowe requested that item 21 be addressed after the closed session.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to approve the changes to the agenda as presented.

Public Comment: None

3. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor's Cash Report by Fund presented for review, discussion and possible action.

Vouchers were presented for review by Alicia Sweet, Deputy Recorder-Auditor.

Commissioner Hoferer asked if a cash balance report could be provided if asked for, and if they knew some of the funds were in the negative.

Recorder-Auditor Cindy Nixon advised the budgeted transfers had not been done.

Commissioner Price asked if they were working with Tyler.

4. Treasurer's Financial Horizon Credit Union Accounts Report – presented for review, discussion and possible action.

Treasurer's Financial Horizon Credit Union Accounts Report was presented for review.

5. Reports and Correspondence - None

6. Minutes of December 4, 2019 – For review and possible action.

A MOTION WAS MADE BY Commissioner Hoferer, seconded by Commissioner Hegg and unanimously carried by the Board to approve the minutes as presented.

A MOTION WAS MADE BY Commissioner Hoferer and seconded by Commissioner Hegg to approve the minutes as presented. A vote of the Board disclosed the following:

Ayes:	Commissioner Hoferer Commissioner Hegg
Nays:	None
Abstain:	Commissioner Price
Absent:	None

Motion carried and so ordered

Public Comment: None

7. **Honorable Cindy Nixon, Recorder – Auditor** – For review and possible action relative to annual budget instructions memorandum to county departments.

Recorder Auditor Cindy Nixon advised the Board they were not ready to print out the reports in the new system.

The Board advised tabling this until January 15, 2020.

8. **Christina Boyles, Park and Recreation Coordinator** – For consideration and possible action relative to raffling tickets for cords of firewood from the recent tree removal as a fundraiser for the Mineral County Library, Mineral County Park and Recreation and Mineral County Care and Share.

Park and Recreation Coordinator Christina Boyles and Public Works Director Eric Hamrey stated they would like to raffle off the firewood from the tree removal and have the proceeds split between three departments.

Commissioner Hoferer advised putting the money into the departments Miscellaneous Revenue.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to allow Park and Recreation Coordinator Christina Boyles and Public Works Director Eric Hamrey to move forward with raffling off firewood from the recent tree removal with the money going back as an even three way split to the Library, Park and Recreation, and Care and Share.

Public Comment: None

9. **Bret Towe, IT Technician** – For review and possible action relative to the purchase of backup server for new systems.

Mr. Towe advised that he received the financial information for the new server; the cost was for \$33,000; three years at \$11,000.

Commissioner Hoferer asked about backup in the Devnet and Tyler systems. They advised him to put it into his budget for March.

Mr. Towe advised he would check on the backup with Devnet, but he believed Incode had Disaster Recovery.

10. For review and possible action relative to adding and starting transition to a new domain for email and the website.

Mr. Towe said he brought this back to the Board because he would like to start working on the transition now; this was so the Website and email could be the same domain and so that we would have a .gov address; it would not cost the county anything because the State pays to maintain the .gov address; it would take about three years to transition.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to allow Bret Towe, IT Technician to work on the transition of the domain and website.

Public Comment: None

11. **Kirk Bausman, Chairman Hawthorne Industrial Airport/Mineral County Airport Land Use Advisory Committee** – For consideration and possible action relative to approval of Cassie Hall to fill non-aviation related vacancy created by David Ellis' resignation. Term to expire 12/31/2020.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to accept the Hawthorne Industrial Airport/Mineral County Airport Land Use Advisory Committee recommendation to have Cassie Hall to fill the non-aviation related vacancy created by the resignation of David Ellis.

Public Comment: None

12. For consideration and possible action relative to approval of aviation members Woody Isom, Tony Tipton and LuVerne Watson.

Public Works Director Eric Hamrey advised these were member renewals

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to accept the renewal of Woody Isom, Tony Tipton and LuVerne Watson as aviation members for the Hawthorne Industrial Airport/Mineral County Airport Land Use Advisory Committee.

Public Comment: None

13. **Jeff Barrow, Chairman Mina Town Advisory Board** – For consideration and possible action relative to letter of interest and appointment of Jeff Barrow, Rita Crist, Paul Inlow, Gregory Wood to the Mina Town Advisory Board.

Bonnie DeMars, Senior Deputy Clerk Treasurer advised that letters of interest was received from Rita Crist, Paul Inlow and Gregory Wood but nothing had been received from Mr. Barrow.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to appoint Paul Inlow, Gregory Wood, and Rita Crist to the Mina Town Advisory Board.

Public Comment: None

14. **Wade Barton** – For consideration and possible action relative to electrical needs/maintenance/upkeep/needed upgrades for lighting the “Big Flag” at Veterans Memorial Park.

Mr. Barton stated that Public Works Director Eric Hamrey advised him the electrical panel needed to be upgraded.

Mr. Hamrey asked the Board if the county was going to take on the maintenance of the Big Flag.

Mr. Barton advised there was an account for the flag at the credit union but the funds have been depleted by the upkeep.

Hawthorne Utilities Director Larry Grant stated that if they upgrade to LED lights’ they may not have to upgrade the electrical.

The Board advised bringing back before the Board on January 15, 2019.

15. **Honorable Sean Rowe, District Attorney** – For consideration and possible action relative to closing county offices on December 26, 2019.

Mr. Rowe advised that the Board can deviate county hours; he put it on the agenda for the Board to consider; Resolution 19-018 to allow the county offices to be closed on December 26, 2019 was read by District Attorney Sean Rowe.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to accept and approve resolution 19-018 as read.

Public Comment: None

16. **Honorable Garth Price, Commissioner** – For consideration and possible action relative to Kimberly Burgess, Partnership specialist from the US Census Bureau to provide an overview of the 2020 Census and the importance of an accurate count for the community. Efforts are most successful when there is participation from community partners and grassroots organizations to help educate and motivate people to self-respond.

Commissioner Hoferer advised that she had not talked to Ms. Burgess.

The Board advised placing an update on the January 15, 2020 agenda.

17. **Honorable Christine Hoferer, Commissioner** – For consideration and possible action relative to the Board’s policy requiring prior approval to submit grant applications.

Commissioner Hoferer asked the other Commissioners if they had seen the OCJ grant application; the application was signed in October but was not brought before the Board.

Public Works Director Eric Hamrey advised that he provided information that had been asked for, but he was not the grant administrator.

District Attorney Sean Rowe advised the Board to draft directions to the Department Heads regarding grant applications.

Commissioner Hoferer stated she would draft a policy and place on a future agenda.

18. For consideration and possible action relative to appointments to the Mineral County Local Emergency Planning Committee (LEPC). (Public comment following.)

Commissioner Hoferer stated that over the last few months she had been getting the minutes and agenda; she has questions regarding the number of board members and their bylaws. She would like to bring this back before the Board on January 15, 2020.

19. **Honorable Board of County Commissioners** – For review and possible action relative to rescheduling the meeting date of January 1, 2020.

District Attorney Sean Rowe advised the only required meeting is on the odd year after an election. Discussion ensued.

Hawthorne Utilities Director Larry Grant advised they were putting the agenda item for the rate increases on the January 15, 2020 meeting.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to cancel the January 1, 2020 meeting and to meet on January 15, 2020 and if necessary, January 16, 2020.

Public Comment: None

20. For consideration and possible action relative to approving the deed restrictions placed on Lions Park as part of the requirements for the Land and Water Conservation Fund Grant for the pump room remodel.

Item was removed

21. For consideration and possible action relative to approval of regulations by Hawthorne Utilities for implementing Mineral County Code Chapter 13.44 Grease Interceptors/Grit Traps.

Item was moved to February 5, 2020

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to suspend the Board of County Commissioners and go into closed session pursuant to Nevada Revised Statute (NRS) 241.015(2)(b)(2) to receive information from legal counsel relative to potential or threatened litigation against Mineral County.

Public Comment: None

22. **Closed Session** – Pursuant to Nevada Revised Statute (NRS) 241.015(2)(b)(2) to receive information from legal counsel relative to potential or threatened litigation against Mineral County.

23. **Open Session** – Discussion and possible action relative to existing/pending litigation involving potential or threatened litigation against Mineral County.

Nothing to report at this time

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to reconvene the Board of County Commissioners.

Public Comment: None

TIME SPECIFIC ITEMS:

11:00 AM Eric Hamrey, Public Works Director – For consideration and possible action relative to review and approve quote from Advance Installations, Inc to abate Sheriff's Office visitation room.

Mr. Hamrey advised that they started a project at the Sheriff's office and it ended up to be full of asbestos; the cost to abate was \$6,727. He did not have the money in his budget. Discussion ensued.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to allow Advance Installation and Public works to move forward with the asbestos abatement at the Sheriff's Office and the cost to be paid out of Public Works Maintenance budget not to exceed \$8,000.

Public Comment: None

Immediately Following For consideration and possible action relative to Public Works recognizing two employees for leadership and safety.

Mr. Hamrey read a letter of recognition for Dustin Dean and Brian Munden for their quick thinking in their prevention of an accident that would have caused injury to an employee and equipment. He also wanted to recognize Hillary Womack for helping him to print out the certificates.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to give \$350 each to Dustin Dean and Brian Munden to be paid out of Commissioner Recognition.

Public Comment: None

Immediately Following For review and possible action approval & signature for FAA Grant Application for Wildlife Fence Installation Project.

Mr. Hamrey advised that he needed signatures for the FAA fence project; it was going to be two separate grants for the fence and taxiway but the bid was for the both of them.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to approve and sign the FAA grant Application for the Wildlife Fence Installation Project and have the chairman sign all the appropriate boxes.

Public Comment: None

1:30 PM Sheryl Gonzales, Western Nevada Development District (WNDD) – For consideration and possible action relative to Comprehensive Economic Development Strategy (CEDSD) – 2020 Rewrite Update and Request for Mineral County Input and Projects.

Ms. Gonzales cancelled and would like to reschedule.

The Board advised rescheduling for February 5, 2020.

Board of Highway Commissioners – Nothing at this time.

Public Comment - The Board wished a Merry Christmas and Happy New Year to all of the employees.

Commissioner Recognition - Nothing at this time.

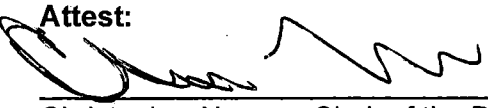
There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, January 15, 2020 at 9:00 AM.

A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

Approved: Board of County Commissioners

By: 
Chris Hegg, Chairman

Date: Jan 15, 2020

Attest: 
Christopher Nepper, Clerk of the Board

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